

ATHLETIC REFUND POLICY

Parent / Guardian: Refunds of those students that did not make a team, all refunds will be issued with a check from Doherty High School and will be issued and mailed to the parent/guardian name that is listed on the **Emergency Form** unless we are notified otherwise.

IF ATHLETIC FEE PAID BY:

- 1) **CASH** – Full refund of Athletic Fee will be processed within 2 weeks when the Business Office is notified by the coach.
- 2) **CREDIT CARD** – only the Athletic Fee will be refunded. (The \$2.50 credit card fee is non-refundable). The check will be processed within 2 weeks when the Business Office is notified by the coach.
- 3) **CHECK** – Full refund of the Athletic Fee will be issued AFTER a copy of the cleared check is provided to the Business Office **OR** after 45 days from the date the Athletic fee was paid. Copy of the cleared check can also be emailed to: olivens@d11.org

D11 Athletic Handbook states: *It will be the responsibility of the athlete to initiate the refund with the business office within ten (10) days after separation of team. The business office will have a refund form that will require the coach to sign off, to ensure that all equipment has been returned, and a copy of the check cleared from the bank before we start the refund process. Transfer of fees from one season to another is not permitted.*

> **Full refund** – *If cut by the coach or athlete voluntarily drops before first scheduled contest.*

> **Half refund** – *If injured prior to the mid-point of the competitive season and remains with the squad without participating.*

> **No refund** – *If cut as a result of disciplinary action or if athlete quits voluntarily after the first scheduled contest.*

**** If FULL FEE is paid & Free or Reduced letter is brought in WITHIN 2 WEEKS AFTER THE 1ST EVENT, the difference will be refunded.**

Any questions, please call: 328-6465 or 328-6510