ATHLETIC REFUND POLICY

Parent / Guardian: Refunds of those students that did not make a team, all refunds will be issued with a check from Doherty High School and will be issued and mailed to the parent/guardian name that is listed on the Emergency Form unless we are notified otherwise.

IF ATHLETIC FEE PAID BY:

1) **CASH** – Full refund of Athletic Fee will be processed within 2 weeks when the Business Office is notified by the coach.

2) **CREDIT CARD** – only the Athletic Fee will be refunded. (The $2.50 credit card fee is non-refundable). The check will be processed within 2 weeks when the Business Office is notified by the coach.

3) **CHECK** – Full refund of the Athletic Fee will be issued AFTER a copy of the cleared check is provided to the Business Office OR after 45 days from the date the Athletic fee was paid. Copy of the cleared check can also be emailed to: olivens@d11.org

**D11 Athletic Handbook states:** It will be the responsibility of the athlete to initiate the refund with the business office within ten (10) days after separation of team. The business office will have a refund form that will require the coach to sign off, to ensure that all equipment has been returned, and a copy of the check cleared from the bank before we start the refund process. Transfer of fees from one season to another is not permitted.

> **Full refund** – If cut by the coach or athlete voluntarily drops before first scheduled contest.
> **Half refund** – If injured prior to the mid-point of the competitive season and remains with the squad without participating.
> **No refund** – If cut as a result of disciplinary action or if athlete quits voluntarily after the first scheduled contest.

**If FULL FEE is paid & Free or Reduced letter is brought in WITHIN 2 WEEKS AFTER THE 1ST EVENT, the difference will be refunded.**

Any questions, please call: 328-6465 or 328-6510

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